

# WORKFORCE DEVELOPMENT BOARD OF ROCK ISLAND, HENRY AND MERCER COUNTIES, NOT-FOR-PROFIT CORPORATION

8:30 a. m. – 9:30 a. m., Wednesday, November 24, 2021

Microsoft Teams virtual meeting only, not in-person

Mark Evans, Mark Lohman, Cory Bergfeld, Tim Foster, Sarah Cleveland, Christine Gosney, Angie Zarvell, Jody Wanless, Kendra Diehl, Al Zwilling, Ben Cleaveland, Teresa Cherry, Glenda Nicke, Russell Medley, Loredia Dixon

## **Call to Order**

## **Self-introductions**

**Action Item:** Motion to approve Christine Gosney, Al Zwilling second with approval of Tim Fosters name from Time to Tim. Motion moved.

## **Committee Reports**

### **Oversight Committee – Mark Evans**

- **Action Item:** Fiscal Agent reports provided by Kendra Diehl

Review of grant standing for: WIOA Formula 21-681013, WIOA Formula 20-681013, Disaster Recovery 20-671013, Trade Assistance 19-661013- Mark Lohman explained that Trade was not all used, however funds did not get returned. Teresa Cherry added clarification that Title I did not request the cash, which is why it did not go back. She continued to explain that two clients were enrolled, but one client did not come back to the program.

Benchmark Report through 9/30/2021 review:

50% Direct Training requirement at 60%.

PY21 grant had nothing recorded to youth

PY21 80% spent and obligated: Adult: 6.2% DW: 8.9%, Youth: 10.9%

Started recording late, here.

Approval of fiscal report: motion to approve Cory Bergfeld second by Angie Zarvell. Motion carried.

Performance reports provided by Teresa Cherry

Through 9/30/2021 Fails for first quarter, this is normal. Review of PY20 year end showing exceeds and one meet.

### **Youth Committee – Glenda Nicke**

- October 25 meeting Teresa reported youth providers are where they needed to be fiscally as of 9/30. Committee discussed performance measures. Real focus on employment verifications, and continued education. Earnings are lower due to youth getting more part-time jobs and continuing education. Some discussion on reduction of enrollment; this seems to be happening with all schools. Discussed 14 elements purchasing of licensing, currently front-line staff testing out 14 elements.  
Youth Workforce Investment Activities is doing very well. Performance and program aspects are all going well. Youth contracts are being expended through 2022. CPA fiscal review went very well. A youth program flyer was reviewed.

Work Experience report: Bi-weekly meetings have been changed to monthly meetings. Youth providers contact Title I staff throughout the month for assistance. Step Ahead has one new worksite, with WE contract completed. Step Ahead is extending worksite outreach to surrounding Henry County locations. Latest being a contract in Bishop Hill, IL

**Joint Services Committee – Russell Medley**

- September 16, 2021: Teresa Cherry introduced the intake and referral draft. Work on the intake and referral form continued to next Joint Service committee meeting. Partners discussed reopening to public. Many services continue to be completed remotely. Committee discussed Community Reinvestment act and American Rescue Plan: Joint Committee agreed to keep an eye on this funding. Hiring Events discussed.

**Action Item:** Memorandum of Understanding (MOU) revisions – Mark Lohman

- State got back to Title I with MOU, attached to email for review. There were a few brief items where we were requested to update the wording. Updated and submitted. Received email that it was accepted by the state. Documents submitted to WDB for review, and to be aware of changes made to wording. No changes to the budget.
- **Motion to approve the revisions and approve of the signing of the MOU: Motion by Cory Bergfeld, second by Glenda Nicke. Motion carried.**

**Action Item:** SAFER FOUNDATION, new partner organization – Mark

- **Review of Safer Foundation services assisting people who are justice involved**, have records, possible incarceration. They have had grants for many years serving Chicago, Cook County as well as Davenport, IA, Scott County. Now included both sides of river in new grant program, IMATTER. IMATTER document sent to board. Safer has requested to have staff present at American Job Center, Rock Island. Reviewed MOU with Safer, including budget. Willing to come in at ¼ of a full time equivalent. Some office hours, events and activities. Looking for approval from WDB to move forward with partnership. Assuming approval is granted today, Jeff Marcella will convene all partner organizations.
- **Motion to approve Safer foundation to MOU. Glenda motions to approve, Chris Gosney seconds. Motion carried. No further discussion.**

**2022 Local and Regional Plans, preparing for updates – Sarah**

Beyond labor market trend updates, DCEO is updating local and regional plans to include COVID/and other worldwide pandemic and equity. Draft Planning Guide highlights all updates required by LWIAs.

- November 30 DCEO will issue final draft of the Regional and Local Planning Guide and Data packets
- February 14, 2022 PY 2022 Regional and Local Plan modifications are updated and posted for public comment.
- March 31, 2022 Regional and Local Plans are updated based on public comment, Planning Team receive Local Board approval and submit to the Governor via WIOA inbox.

**Additions:** Update on Hiring Events: most recent was at Holiday Inn in Rock Island. Mark Gastmann was the primary organizer. He collaborated with Iowa Works. There will be a future event at St. Ambrose. It was noted that the number of employers was lower, but the number of job seekers was higher. Additionally, there was a hiring event on the RI Arsenal. RI Arsenal has had some layoffs and will continue to have some rolling layoffs. One was a contractor that was not renewed. More recently, arsenal manufacturing unit laid off 111. We participated in two

resume workshops and a hiring event on the RI Arsenal. Smithfield Foods in Monmouth conducted two hiring events at American Job Center, Rock Island.

**Public Comment**

**Adjournment:** Motion by Cory Bergfeld, second by Mark Evans

submitted by Sarah M. Cleveland.