

## **PART 19. DRAFT ORDERS AND POST-JUDGMENT NOTICES**

### **PART 19.1 WRITTEN DRAFT ORDERS**

In all court proceedings in which an order is to be submitted, the attorney for the prevailing party shall prepare and within 10 court days present to the Court a written draft of the order, unless the Court directs otherwise. When the opposing party is represented by counsel, the draft order shall be presented to counsel for examination before entry by the Court, except when otherwise directed by the Court.

If the parties cannot agree as to the contents of the draft order, the prevailing party shall set a special hearing on the entry of the draft order within 14 court days following the announcement of the decision. The other party may submit at such hearing that party's recommended draft order.

An order agreed as to substance shall be so designated and executed by the affected parties, their representatives or attorneys.

Nothing shall preclude the Court from drawing its own order with or without hearing.

### **19.2 POST-JUDGMENT NOTICES: WHEN WARNINGS REQUIRED**

Notices of hearings to discover assets, petitions for adjudication of contempt, and any other hearing where a warrant of arrest may issue for a party's failure to appear after receipt of notice shall, in addition to the time, date and place of hearing, include the following words in bold type or underlined: "Your failure to appear at this hearing may result in the issuance of a warrant for your arrest."