

**NOTICE TO BIDDERS**  
**ROCK ISLAND COUNTY GROUNDS CARE EQUIPMENT SCHEDULE**  
**BID ID# 2018-002 – CWP Equipment**

March 5, 2018

To Whom It May Concern:

The Rock Island County Board is requesting bids for the following list of Grounds Care Equipment for Rock Island County.

Your price shall remain firm for a period of one (1) year. Prices shall be stated clearly on the discount schedule on the included Proposal Form.

The SEALED bid, marked "Discount Schedule for Grounds Care Equipment – Bid ID# 2018-002 – Rock Island County," must be received no later than 4:30 p.m. on Monday, April 2, 2018. Sealed bids are to be sent to:

Chairman Kenneth Maranda  
1504 3<sup>rd</sup> Avenue  
Rock Island, Illinois 61201

The sealed bids will be opened and reviewed thereafter. Note that only bids submitted on the enclosed proposal form will be considered.

**SCOPE**

The purpose of this request for bids is to establish an annual contract for the purchase of all brands of grounds care equipment with either the manufacturer or the dealer for the manufacturer of the equipment. The types of Grounds Care Equipment to be contracted are as follows: Skid Steers, Compact Track Loaders, Compact Wheeled Loaders, Compact Excavators and Worksite Pro Attachments. Quantities for these contracts are unknown. Contracts will be awarded for each brand of equipment.

LIST OF GROUNDS CARE EQUIPMENT FOR DISCOUNT SCHEDULE  
CWP Equipment (or equivalent)

<b>COMMERCIAL WORKSITE PRODUCTS:</b>	
Skid Steer Loaders	Compact Truck Loaders
Compact Wheel Loaders	Compact Excavators
Worksite Pro Attachments	Traditional Utility Vehicles & Equipment

**ENTITIES**

Entities that may utilize the contracts from this proposal are: Illinois counties and other political subdivisions, including cities, townships, parks and recreation, and government funded non-profit agencies.

**ESTIMATED AMOUNT**

The estimated total dollar value of the contract for one (1) year is \$1,000,000.00. It shall be understood and accepted by the responder that quantities are unknown. There shall be no obligation upon the counties or political subdivisions, either minimum or maximum.

**LITERATURE**

The bidder shall include standard published sales literature, manufacturer suggested list pricing schedule (MSLPS), and detailed specifications/data sheets along with optional equipment for each of the manufacturer's groupings being bid.

**PRICES**

Bidders should state their percent discount off the manufacturer suggested list pricing schedule (MSLPS) as their bid. The discounts off MSLPS are to remain firm for the length of the contract period.

**DELIVERY**

All units are to be set and ready for use (turnkey) when delivered. All deliveries are to be FOB Destination unless the purchaser picks up the items. The supplier must state the delivery charge per loaded mile. Mileage distance will be the distance from the manufacturer's nearest dealer to the delivery point only. The ordering agency may use supplier delivery, pick up the equipment, or contract for delivery with anyone the agency chooses. The delivery charge will not be used as a factor in the award.

### CONTRACT PERIOD

The successful bidders will be awarded a one (1) year contract with an option to renew for three (3) additional years in twelve (12) month increments.

### SUPPLIER INSTRUCTIONS

Suppliers should make a Pricing Page, which lists the manufacturer's equipment groupings of the equipment. The list should include the following information: equipment catalog description, equipment part numbers, manufacturer suggested list pricing schedule and price list number, and the discount percentage off the list price. This should be done for each grouping of equipment being bid.

The Rock Island County Board reserves the right to reject any or all bids, to waive any irregularities in a bid, or to accept the bid that is judged to be in the best interest of Rock Island County.

Sincerely,  
Hayleigh Covella  
Executive Assistant to the County Administrator

**PROPOSAL FORM**  
**ROCK ISLAND COUNTY GROUNDS CARE EQUIPMENT SCHEDULE**  
**BID ID# 2018-002 – Commercial Worksite Products (CWP)**

The undersigned hereby agrees to furnish discount pricing to Rock Island County by percentages for one (1) year with the option to renew for three (3) additional years in 12-month increments for the list of equipment specified below.

List for John Deere or Comparable Equipment  
CWP Equipment (or equivalent)

<b>PRODUCT DESCRIPTION</b>	<b>PRICE TAB</b>	<b>EQUIPMENT DISCOUNT (%)</b>	<b>PRICE PAGE DATES</b>
Skid Steer Loaders		%	
Compact Track Loaders		%	
Compact Wheel Loaders		%	
Compact Excavators		%	
Worksite Pro Attachments		%	
<b>RENTAL PROGRAM:</b>	<b>PRODUCT</b>	<b>PRICE PER HOUR (up to 350 hrs.)</b>	<b>PRICE PER HOUR (exceeding 350 hrs.)</b>
		\$ _____	\$ _____

Supplier must state company name, address, contact name, phone number, fax number, toll-free number (if available), and email address at the end of the Pricing Page for each brand of equipment submitted. The supplier shall also submit a listing of all certified service centers including the same information as listed above for each brand of equipment being bid.

FIRM NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

BID REPRESENTATIVE/TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

WEB ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

SERVICE CENTER(S): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**-INSTRUCTIONS AND DISCLAIMER-**

**SUBMITTING BIDS:**

Suppliers are required to complete the bid documents in full and sign and return them as directed in the bid specification documents. All completed bids must be addressed and mailed as stated in the individual bid specification. The envelope must clearly state the Bid ID Number and Bid Opening Date for inclusion in the bid process.

**DISCLAIMER:**

We do not guarantee continuous, uninterrupted, or secure access to our services. Operation of this site may be affected by factors outside of our control. We will do our best to correct any problems that fall within our control in a timely manner.