

Required Inspections and Sequence

Who Should Call

In all cases, only the registered contractor or subcontractor who did the work and obtained the permit should request inspections.

What is needed for inspections

All plans submitted to inspections department, along with all manufacturers installation instructions and documentation for any modifications shall be on site for reference.

When to Call

Site

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| Initial | Construction entrance in place, erosion control measures are in place and building is staked out. |
| Periodic | Premises is kept clean, no burning of waste, and trash & debris are not leaving the site |

Building

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| Footing | Forms are set, steel is placed, before any concrete is poured, rebar is on chairs, Ufer ground Connected. |
| Framing | After subcontracted work (Electrical, Plumbing, HVAC) is inspected and structural work is complete. Engineered specifications for truss systems must be on the job site for inspector's review. |
| Final | After subcontracted work is done, inspected and approved. Smoke and Carbon Monoxide detectors must be in place. Occupancy permit must be obtained before structure can be inhabited. |

Electrical

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| Temporary Service | When ready for meter set and temp panel is ready |
| Service Inspection | When ready for meter set, proper disconnects is in place, Ufer ground is set |
| Pre-Cover | When boxes are set, wires are run and before insulation |
| Final | When all work is done (outlets covers on, fixtures in place) |

HVAC

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| Service Inspection | When service is replaced, ready for gas meter, pressure test must be witnessed |
| Pre-Cover | When ducts, flues, fireplaces, etc are installed (ready to be covered) |
| Final | All work is done (fixtures set and functioning properly) |

Plumbing

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| Service Inspection | All main taps and curb stops must be done by licensed plumber and observed. Pipes are laid, ditch is open |
| Groundwork | All waste, vent and water lines are installed and ready for slab |
| Pre-Cover | All waste, vent and water lines are installed and ready to be covered |

Energy Conservation

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| Service Inspection | When service is replaced, ready for gas meter, pressure test must be witnessed |
| Pre-Cover | Proper insulation & windows that matches information submitted with RESCheck, markers in attic for blown-in |
| Final | All work is done, 50% of permanently installed bulbs are high efficacy, gaskets on can lights and scuttle access, sticker on Panel. |

Erosion Control

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| Initial | All erosion control measures in place, construction entrance is in |
| Every 7 days | All measures should be inspected that they are working properly |
| After 1/4 Rainfall | All measures should be inspected that they are working properly, any frills shall be repaired |
| 7-14 Rule | Stage land disturbing activities, any area that has been disturbed but will not be redisturbed for 14 days, shall be stabilized within 7 days. |
| Final | 70% Permanent Vegetation established |

Radon

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| Underslab | Crushed Stone is in place and graded, plastic sheathing in place and pipes are in place |
| Pre-Cover | Outlet installed in attic for future fan |
| Final | All joints caulked and sealed, |

Where to Call

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| Inspection requests, Building questions and concerns: Office hours 8:00 - 9:00 AM and 3:30 - 4:30 PM Daily | |
| Matt Alberts or Denny Mesick | 309-558-3771 |
| Plumbing questions and concerns: Office hours 8:00 - 9:00 AM and 3:30 - 4:30 PM Daily | |
| Denny Mesick | 309-558-3771 |