

**JOB OPENING
PROBATION OFFICER**

Rock Island County Court Services is seeking applications for the position of probation officer. Pre-requisites: Bachelor's degree from an accredited college or university. Experience in the human service or law enforcement field beneficial, but not required.

Applicant should possess the following skills:

A willingness to work with clients in the office, home or school.

Interacting with court personnel, law enforcement, social service agencies, educators, and jail personnel.

Responding to situations which require immediate action or decision making after normal working hours and/or on weekends (i.e. On- Call).

Preparing detailed court reports regarding a defendant's life history.

Investigation skills.

Assisting clients in making significant life changes.

Testifying at court hearings.

Staying organized.

Excellent verbal and written skills.

Ability to learn computer programs.

Salary: \$40,566.91 (effective 12/1/18)

Submit or fax cover letter and resume by December 7th, 2018 to:

Leisa Streeter, Administrative Assistant
Rock Island County Court Services
2116 25th Avenue
Rock Island IL 61201
Phone: 309-558-3703
Fax: 309-558-3738

Rock Island County Court Services is an Equal Opportunity Employer