

Position Title: Registered Nurse
Position Reports To: Supervisor/Asst.Supervisor
Date of last Revision: April 2012

Job Objectives:

- To provide quality resident care to geriatric and disabled individuals as specified on individualized resident care plan and assignment sheets according to established policies, procedures and objectives of the nursing home.
- To provide a safe environment to the residents of Hope Creek Care Center
- To hold Licensed Practical Nurses and non – licensed staff accountable.

Position Responsibilities:

- Monitor resident progress and identifies any changes in status, acting on those changes to insure resident comfort and safety
- Assist physicians and all healthcare professions caring for resident, always giving a complete and thorough report on resident status as end of shift/assignment.
- Perform routine nursing care to assigned residents, while utilizing age specific and universal precautions at all times
- Practice patient teaching/training for patients and families
- Actively demonstrate a working knowledge of nursing theory, techniques, principles, and practice in order to holistically care for the resident.
- Consistently seek educational tools in order to broaden knowledge base of various age groups, diseases and best practices
- Resolve resident issues and needs by utilizing multidisciplinary approach
- Protects residents and employees by adhering to infection control policies and protocols, medication administration and storage procedures and controlled substance regulations.
- Use all tools available to increase resident outcomes and decrease hospital re-admission (ex: Carepaths, Stop and Watch Tool, SBAR, transfer forms)
- Provide direction and supervision to licensed and non-licensed staff
- Communicate with families, residents and peers in providing accurate and timely information regarding resident cares.
- Assures appropriate administration of treatments such as wound care, tube feedings, suctioning, catheterization, oxygen, etc.
- In the event of death, notifies the Physician, Coroner, family, D.O.N. and Administrator.
- May act in the role of Supervisor/Assistant Supervisor as directed by D.O.N./A.D.O.N (See Supervisor/Assistant Supervisor job description)
- All other duties as assigned

Knowledge and Skills Requirements:

- Perform all nursing duties in accordance with The State of Illinois Nursing Act, while adhering to all facility policies and procedures
- Must comply with all rules and regulations set forth by IDPH and CMS.

- Communicate with all staff, residents, and families with excellent written and verbal skills.
- Requires excellent assessment skills
- Requires organizational and decision making abilities
- Requires flexibility and good time management skills
- Attends in-service and education programs and meet facility in-service requirements.
- Meets CEU requirements as established by the State of Illinois
- Current CPR certification
- Maintains confidentiality per HIPPA requirements
- Must be able to perform various sensory requirements such as; vision, speech, smell, touch, manual dexterity, fine motor skills, and hearing in order to assess and the resident accurately.
- Will handle and be knowledgeable of all medical equipment utilized in the care of the residents
- Knowledge of the principles and process for providing customer and personal service, this includes needs assessment, meeting quality standards for service and evaluation of customer service
- Completion of resident assessment forms timely and accurately

Mental and Physical Requirements

- **LIFTING:** Frequent (contingent upon the needs of the unit) Transfers include bed to wheelchair, wheelchair to bed, wheelchair to shower chair, hooyer lift. A resident may require transfer 5-6 times per shift. Weight lifting requirements will vary depending upon the size/weight of the resident, and the method of transfer being used i.e. 1:1, 2:1, OR 3:1 and the use of the hooyer.
- **CARRYING/LIFTING:** Treatment baskets, weigh less than 5 lbs. Food trays weighing 5-10 lbs. Commodes up to 14 lbs. for distances up to 100 ft.
- **PUSHING/PULLING:** All requirements vary depending upon mobility and weight of resident. Wheelchairs, distance may vary up to 100-200 ft. and more with a force of 20-30 lbs. pressure. Shower chairs, 20-30 lbs. required force for distance of 20-50 feet. Hoyer lift, 20-30 lbs. force depending on size of individual. Medicine Care, frequent push/pull, distance up to 100 feet, varies by unit.
- **STANDING:** continuous 66% of shift or more.
- **SITTING:** Occasional (less than 33% of shift) Intermittent 5-10 minutes for documentation and feeding residents.
- **REACHING:** all levels, occasionally reaching to 6 feet to retrieve supplies.
- **STOOPING/FORWARD BENDING:** Occasional/frequent, repetitions will vary depending upon activity performed (feeding residents, dispensing medications, and giving treatments.
- **TWISTING;** Occasional for short distance i.e. transferring a resident.
- **STAIR CLIMBING:** rare, except in the event of fire or elevators non operational.
- **WALKING:** frequent back and forth waling to and from resident's room, nurses station and dining room.

- HEARING: is required to monitor residents' needs and receiving instructions from other employees. Needs include residents call lights and phone.
- VISION: required to in reading charts and medication verification and treatment.

Work Environment

Conditions of the environment may lead to exposure of disease or infections, requires close proximity to other people, requires much standing, walking, bending, and lifting, requires continuous interaction with other people. The work environment also requires working as a team with a heavy emphasis on accuracy. The work environment at times can expose employees to situation that may be emotional and stressful.

Minimum Qualification Requirements

Registered Nurse in Illinois; graduated from an approved School of Nursing
Previous experience in long term care preferred, but not required
CEU requirements met per State of Illinois

Signature_____

Date_____